Midsomer Norton Schools Partnership

Issued & Reviewed: Term 1 annually

Admission Appeals Timetable

September Entry

Appeals resulting from year of entry or transfer applications for admission in September will be heard according to the following timetable:

School	Offer	Appeals lodged by	Appeals to be heard by
Primary	16 April	14 May	Within 40 school days
Secondary	01 March	02 April	Within 40 school days

Notes:
Offer Date: If either date falls on a weekend or a bank holiday, offers are sent the next working day.
NB: Appeals will not start being heard until after the closing date has passed.

- Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.
- Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing.
- If an appellant wishes to submit further evidence which was not included with their initial appeal, they must make sure that it is received no later than 7 clear working days prior to the appeal hearing date.
- Any additional evidence or information received after this date might not be considered at the appeal hearing. The Appeal Panel must decide whether it should be considered taking into account its significance and the effect of a possible need to adjourn the hearing.
- Decision letters are sent within five school days of the appeal hearing wherever possible.

In year or mover appeals

Appeals resulting from in-year admission applications will be heard within 30 school days of the appeal being lodged.